

**Oklahoma Funeral Board  
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## **Agency Energy Efficiency and Conservation Plan**

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**Energy Efficiency and Conservation Policy Statement:**

The Oklahoma Funeral Board is committed to ensuring sustainable operations and efficient stewardship of the natural resources necessary for effective regulation of the Oklahoma funeral related licensure.

The purposes of the Oklahoma Funeral Board's Energy Efficiency and Conservation Plan are:

- To comply with SB 833 – Agency Energy Efficiency and Conservation Plan
- To Review the Oklahoma Funeral Board's environmental impact.
- To compile long term plans for lowering the Oklahoma Funeral Board's environmental impact
- To maintain a system of measurable benchmarks toward achieving less reliance on non-renewable, or energy intensive resources.
- To set an example in the funeral industry, showing the benefits of greener workplace practices.

## **Agency Description and Responsibilities**

The Oklahoma Funeral Board is primarily focused on ensuring compliance with State Law and Board Rules regarding the practice of funeral service within the state of Oklahoma. There are 3 main functions of the agency:

- 1. Administrative**
- 2. Investigative**
- 3. Prosecutorial**

- 1. Administrative** - Provide information about and process applications/renewals for Funeral Director, Embalmer, Apprentice, Funeral Establishment, Crematory, Commercial Embalming Establishment, Burial Association, and Burial Association Agents licenses/permits. File complaints for alleged violations of the Funeral Service Licensing Act and Board Rules
- 2. Investigative** - Seek evidence and/or witnesses relative to alleged violations of Funeral Service Licensing Act.
- 3. Prosecutorial** - Work alongside the Attorney General's office to compile evidence to present a case before the Oklahoma Funeral Board either as a complainant or on behalf of a complainant.

## **Five Year Goal**

**Reduce energy consumption, both electrical and fuel consumption by 10%**

### **Objectives: 2015**

- 50% of new electronic equipment purchases for office to be Energy Star compliant.
- Replace all incandescent light bulbs with compact fluorescent bulbs.
- Require unused spaces to have lights turned off.
- Plan inspection/investigation travel to be efficient in route, doing away with long trips for singular purposes.
- Reduce paper usage by 15%,
- Establish 20% electronic record keeping
- Recycle 50% of waste paper
- 40% of cars rented by Funeral Board will have EPA mileage above 30mpg

## **Ten Year Goal**

**Reduce energy consumption, both electrical and fuel consumption by 20%**

### **Objectives: 2020**

- 75% of new electronic equipment purchases for office to be Energy Star compliant
- Reduce paper usage by 50%
- Require 50% electronic record keeping
- Recycle 75% of waste paper
- 75% of cars rented by Funeral Board will have EPA mileage above 30mpg.
- Notify facility ownership of intent to require electricity to be purchased from solar, wind or geothermal sources

## **Fifteen year Goal**

**Reduce energy consumption, both electrical and fuel by 30%**

### **Objectives:2025**

- 100% of new electronic equipment purchases for office to be Energy Star compliant
- Reduce paper usage by 75%
- Require 100% electronic record keeping
- Recycle 100% of waste paper.
- Contract with facility ownership to have electricity purchased from solar, wind or geothermal sources.

## **Overview of Efforts**

The Energy Efficiency and Conservation plan is being integrated where feasible at every level of the Funeral Board. The following are ways the Funeral Board communicates its energy efficiency and conservation efforts.

- Energy Efficiency and Conservation plan will be reviewed annually and revised, as necessary. Goals will be assessed and projected out for the next time marker.
- Agency supervisors will include the Energy Efficiency and Conservation plan in topics at staff meetings.
- Employees will be coached on their part in the Energy Efficiency and Conservation plan.