

**NONPOINT SOURCE PROJECT SUMMARY PAGE  
FY 2004 319(h)**

- 1. TITLE OF PROJECT**  
Project 1: Coordination and Management of Oklahoma's NPS Program
- 2. PROJECT GOALS/OBJECTIVES:**  
Provide support for coordination and management of the FY 04 319(h) grant and related activities
- 3. PROJECT DESCRIPTION:**  
Provide support for coordination and management of the FY 04 319 (h) grant and related activities, including departmental and technical review, coordination of interagency technical review, and management and maintenance of Oklahoma's Nonpoint Source Grants Reporting and Tracking System. This project will also conduct a Public Outreach Campaign at Oklahoma State Parks.
- 4. PROJECT TASKS:**  
See attached workplan  
-Departmental and technical review  
-Coordination of interagency technical review  
-Management and maintenance of Oklahoma's Nonpoint Source Grants Reporting and Tracking System (GRTS).  
-Public Outreach
- 5. MEASURES OF SUCCESS:** See Attached
- 6. PROJECT TYPE:** Statewide (X) Watershed ( ) Demonstration ( )
- 7. WATERBODY TYPE:** River ( ) Lake (X) Wetland ( ) Ground Water ( ) Other (X)
- 8. PROJECT LOCATION:** State Wide
- 9. STREAM REACH CODE:** NA
- 10. NPS MANAGEMENT PROGRAM REFERENCE:** All
- 11. NPS ASSESSMENT REPORT STATUS:** Impaired ( ) Impacted ( ) Threatened ( ) NA (X)
- 12. NPS ASSESSMENT REPORT REFERENCE:** NA
- 13. PRIMARY CATEGORY OF POLLUTION** 0000 All Sources
- 14. EXPENDITURE BREAKDOWN FOR MAIN SOURCE CATEGORIES IN PRIMARY CATEGORY OF POLLUTION**

NA

15. **SECONDARY CATEGORY OF POLLUTION** NA
16. **NPS FUNCTIONAL CATEGORY** 201 Nonpoint Source Program Overall  
Coordination and Management
17. **PRIMARY FUNCTIONAL CATEGORY OF ACTIVITIES** 201 Nonpoint Source  
Program Overall Coordination and Management
18. **SECONDARY FUNCTIONAL CATEGORY OF ACTIVITIES** NA
19. **BMP IMPLEMENTATION PROJECT (FOR NUTRIENTS, SEDIMENT)**  
NA
20. **BEST MANAGEMENT PRACTICES:** NA
21. **LOAD REDUCTIONS (NUTRIENTS AND/OR SEDIMENT):**  
NA
22. **LOAD REDUCTION ESTIMATION METHOD:** Monitoring ( )  
Modeling ( ) NA (X)
23. **NAME OF MODEL**  
NA
24. **WETLANDS/STREAMBANKS/SHORELINES** NA
25. **LINK TO TMDLS CHECK-OFF**  
NA
26. **PROJECT COSTS:** Federal \$ 117,000 State \$ 15,995 Total \$132,995
27. **PROJECT MANAGEMENT:** Office of the Secretary of the Environment
28. **PROJECT PERIOD:** 60 months

**Project:** 1  
**Title:** Coordination and Management of Oklahoma's NPS Program  
**Agency:** Office of the Secretary of the Environment  
**Objective:** Provide support for coordination and management of the FY 04 319 (h) grant and related activities, including departmental and technical review, coordination of interagency technical review, and management and maintenance of Oklahoma's Nonpoint Source Grants Reporting and Tracking System.

**Task 1: Coordinate Oklahoma's NPS Program**

Component A: Management and Oversight (including but not limited to technical review, workplan revisions, and track output commitments) for Oklahoma's NPS Grants

Activity 1: Prepare Contracts between OSE and OCC for activities related to the FY 04 319(h) nonpoint source work program.

*Time spent on Component over the four-year period: 14.5%*

*FTE: 0.213*

*Total Funding: \$24,835*

Component B: Grant Management

Activity 1: Provide financial reports to EPA

Activity 2: Request from EPA and reimburse grant funds to agencies monthly based on agency requests and progress toward project objectives

Activity 3: Compile MBE/WBE information from subgrantees

*Time spent on Component over the four-year period: 47.5%*

*FTE: 0.884*

*Total Funding: \$51,241*

Component C: Manage Oklahoma's GRTS Information

Activity 1: Update, compile, and enter 319(h) information into GRTS

Activity 2: Attend the GRTS Users Conference

*Time spent on Component over the four-year period: 4.9%*

*FTE: 0.06*

*Total Funding: \$5,820*

Component D: Compile and Prepare the FY 05 319(h) workplan and application for transmittal to EPA

Activity 1: Coordinate with OCC to hold Nonpoint Source Working Group

Activity 2: Nonpoint Source Working Group Priority Watershed Voting

Activity 3: Prepare draft workplans to be reviewed by Nonpoint Source Working Group

Activity 4: Submit Workplans and Application to EPA for Review

*Time spent on Component over the four-year period: 4.5%*

*FTE: 0.045*

*Total Funding: \$4,363*

Component E: Coordinate and host mid-year and end-of-year reviews

*Time spent on Component over the four-year period: 3.3%*

*FTE: 0.027*

*Total Funding: \$3,200*

*Task Milestones:*

<i>Component</i>	<i>Deliverable</i>	<i>Completion Date</i>
A	Signed contract between OSE and OCC Semi-Annual Progress Reports	November 1, 2004 Semiannually 2004, 2005, 2006, 2007
B	Provide Annual Financial Reports to EPA Finance  Complete payment to agencies based on requests Provide MBE/WBE	October 2004, 2005, 2006, 2007 30 <sup>th</sup> of Each Month October 2005, 2006, 2007
C	Enter Oklahoma's 319(h) Information into GRTS Attend the GRTS Users Conference	90 days after award 2004/2005
D	FY 05 319(h) workplan and application Activity 1 – Nov 2004 Activity 2 – Dec 2004 Activity 3 – Jan 2005 Activity 4 – Mar 2005	July 1, 2005 (Award)
E	Host mid-year and end-of-year reviews	As scheduled

**Task 2: Provide support for Oklahoma's Environmental Task Forces/Working Groups/WAGS relating to the prevention of Nonpoint Source Pollution**

Component A: Oklahoma Working Groups

Activity 1: Assist with coordination of and participation in Oklahoma's Nonpoint Source Working Group

Activity 2: Coordinate Unified Watershed Assessment Work Group

Activity 3: TMDL Working Group  
Activity 4: Task Forces relating to NPS as directed by the Governor  
*Time spent on Component over the four-year period: 12.5%*  
*FTE: 0.168*  
*Total Funding: \$12,120*

Component B: Nonpoint Source information updates to OSE's Web page

*Time spent on Component over the four-year period: 6.3%*  
*FTE: 0.072*  
*Total Funding: \$7,108*

*Task Milestones:*

<i>Component</i>	<i>Deliverable</i>	<i>Completion Date</i>
A	Letter Report of Working Group/Task Force Activities	Semiannually

**Task 3: Education and Action focusing on litter as a pollutant in Oklahoma's Waterways...Take Pride in Oklahoma**

**Component A:** Take Pride in America is a national partnership that aims to seek, support, and recognize volunteers who work to improve our public parks, forests, grasslands and wildlife refuges, as well as our cultural and historic sites, local playgrounds and other recreation areas. Part of the President's USA Freedom Corps call to service, Take Pride is an opportunity for citizens and communities to demonstrate local pride, initiative, and stewardship. The program, established by the U.S. Department of the Interior, also energizes national and local resource and recreation needs. The Office of the Secretary of the Environment serves as the lead for this endeavor in Oklahoma.

In partnership with the Oklahoma Tourism and Recreation Department, the initial phase of the Take Pride in Oklahoma Program will seek to initiate a Public Outreach Campaign to address nonpoint source pollution that occurs from recreation at Oklahoma lakes and promote community action. The target audience for this project includes anglers, watercraft recreationists, marina/bait shop operators, and citizens. The primary outreach activities will occur during the heavy use times of these recreation areas. Additional partners will include Keep Oklahoma Beautiful, U.S. Fish and Wildlife Service, U.S. Army Corp of Engineers, Oklahoma Department of Wildlife Conservation, waste management companies, tribes and local communities. OSE and Oklahoma Tourism and Recreation Department will seek alternative sources of funding to continue this program/project beyond the life of this Cooperative Agreement.

### **Budget/Project Period for Task 3**

October 1, 2004 – ~~December 31, 2006~~ September 15, 2008 (approved 2-12-08)

### **Project Activities**

*Activity 1:* Agreement between OSE and Oklahoma Tourism and Recreation Department.

*Activity 2:* Initial report of nonpoint source pollution from recreational activities. Oklahoma Tourism and Recreation Department will compile nonpoint source information from previous State Park clean-ups. This information will be used as a base line in order to demonstrate the success of this project.

*Activity 3:* Development of Tool Kit, Tabletop Promotional Materials, and Awareness Interview for distribution to State Park Offices, Marina Operators and Bait Shops. The tool kit will be used to promote “Clean Recreation” and to encourage participation in the Take Pride in Oklahoma program. Once the State Park Office, Marina Operator and/or Bait Shop agrees to participate in the program they will be provided with Tabletop Promotional Materials which will be used to educate the general public. The Awareness Interview materials will be used to evaluate the success of the program.

*Activity 4:* Distribution of Tool Kit to State Park Offices, Marina Operators and Bait Shops.

*Activity 5:* Distribution of Tabletop Promotional Materials and special trash cans to interested State Park Offices, Marina Operators, and Bait Shops.

*Activity 6:* Community-based Clean Up. State Parks will work with the surrounding communities to hold Lake Clean-Ups at the State Parks.

*Activity 7:* Evaluate Success of Program Year 1 and Year 2

*Activity 8:* Nonpoint Source Educational Program for State Park Operators and Staff. OSE will organize with the assistance of the Oklahoma Conservation Commission an Educational Program to be geared for State Park Operators and Staff. During the 1-day program, Operators and Staff will learn about the potential nonpoint sources which may occur from park activities. Operators and Staff will be provided with self-assessment materials to take home and develop a plan of action.

*Activity 9:* Nonpoint Source Materials for Marina Operators. OSE will work with Oklahoma Department of Environmental Quality – Customer Services Division to develop/adapt informational materials regarding vessel pump out programs.

*Activity 10:* Oklahoma Department of Tourism will distribute the vessel pump out materials to marinas operating within the State Park System. Oklahoma Department of Environmental Quality will also distribute the information as requests are received.

**Task Deliverables:**

<i>Activity</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Agreement and Semiannual Reporting	October 31, 2004 and Semiannually
2	Information Report	April 1, 2005
3	Development Tool Kit etc. provided to EPA for review	January 31, 2005
4 and 5	Distribution of Tool Kit and Tabletop Materials Distribution Lists	April 1, 2005
6	Community-Based Clean Up	May – Sept 2005/2006
7	Measure Year 1 and Year 2 Success Submit Year 1 and Year 2 Reports for EPA	December 2005/2006 December 2005/2006
8	Educational Program for State Park Operators and Staff NPS Self-Assessment materials provided to EPA for review	February 2005 and 2006 September 2005
9 and 10	Materials for Marina Operators provided to EPA for review	April 2005
	Distribution of Materials for Marina Operators	September 2005

**Task Budget:**

*Time spent on Component over the four-year period: 6.5%*

*FTE: 0.085*

*Total Funding: \$24,308 (\$16,667 Contractual)*

*Measures of Success:*

1. Increase in the number of subrecipient deliverables/outputs submitted in a timely fashion by 25%
2. Submit FY 05 Workplan and Application by March 1, 2005
3. Trash cans at marinas and boat ramps will need to be emptied 20% more often
4. Seven State Parks will host Community Clean-Ups
5. Community Clean-Ups will show a 15% average reduction in the amount of litter at State Parks
6. General public awareness of the nonpoint source related issues will increase by 20%
7. Five State Parks will develop Action Strategies to address nonpoint source pollution
8. Seven marinas will apply to ODEQ for assistance under the USFWS Clean Vessel Act Program

Total Staffing: 2.05 Work years

Total Budget/Project Period: 48 months

Total Budget:

State:	\$ 15,995
Federal:	<u>\$117,000</u>
Total:	\$132,995

Budget Breakdown for Office of the Secretary of Environment (Project 1 plus pass - through):

<b>Personnel</b>	\$ 77,777
<b>Fringe Benefits</b>	\$ 19,182
<b>Travel</b>	\$ 5,000
<b>Equipment</b>	\$
<b>Supplies</b>	\$ 1,000
<b>Contractual</b>	\$ 30,037
<b>Construction</b>	\$
<b>Other *</b>	\$ 5,933,337
<b>Total Direct Charges (sum of 6a-6h)</b>	\$ 6,066,333
<b>Indirect Charges</b>	\$
<b>TOTALS (sum of 6i and 6j)</b>	\$ 6,066,333

*\*OSE serves as the Grantee for this program and passes funds in the "Other" Category to the Oklahoma Conservation Commission (OCC) for nonpoint source watershed related projects. Activities covered in the "Other" Category will be detailed in Projects 2 - 5.*