

Title 735 – State Treasurer

Chapter 80 - Unclaimed Property

Subchapter 3 – Report Requirements

735:80-3-8 Report on-line fifteen (15) or more properties; reporting requirements

Holders shall report unclaimed property as prescribed in OS 60 Section 661 – Report of Abandoned Property. Holders reporting fifteen (15) or more items of property shall file the report electronically using the State Treasurer’s on-line reporting system https://ostdnet.ost.state.ok.us/Hldr_Login.asp. Additional reporting information may be located @www.treasurer.ok.gov.

735:80-3-9 File format; reporting requirements; noncompliance

The on-line reporting system allows a Holder to securely upload an encrypted unclaimed property report file via the State Treasurer’s website after setting up a password-protected account. All reports must be filed using the National Association of Unclaimed Property Administrators (NAUPA) standard format. Holder reports with fifteen (15) or more items of property that are not filed electronically and/or any other report that is -improperly formatted or otherwise cannot be processed automatically will be returned to the Holder. Reports and remittances that are not properly filed and paid in compliance with statute and administrative rule will be subject to the provisions defined in OS 60 Section 680 – Penalties.

735:80-3-10 Supplemental report detail; Verification and Checklist and remittance; reporting requirements

Files created using the NAUPA standard format shall properly categorize unclaimed property types. All pertinent information related to each category of unclaimed property must be included in the electronically filed report as supplemental paper report detail will not be accepted. Holders must continue to complete and mail the required Verification and Checklist located under Holder Reporting Forms and Instructions @ www.treasurer.ok.gov, along with remittance(s).

735:80-3-11 Encrypt file; reporting requirements

All files uploaded to the State Treasurer’s on-line reporting system must be encrypted. Information related to the availability of free reporting software is located under Holder Information @ www.treasurer.ok.gov.

735:80-3-12 Payment or delivery of property

Notwithstanding the filing of such electronic report, the Holder shall pay or deliver to the Treasurer all unclaimed property reported as required in OS 60 Section 663 – Payment or Delivery of Abandoned Property.